

A GUIDE TO APPLYING TO STUDENT VOLUNTEERING AT THE NNUH.

We understand that volunteering and work experience can play a key part in your application to further education in your chosen field of work and that volunteering at a high profile training hospital such as NNUH can be invaluable.

Please understand that volunteering is quite different to work experience and that we expect a lot more commitment. For example:

- **We ask for a minimum of 6 months commitment from the day you start – NOT from your interview day. We are unable to offer short term volunteering opportunities.**
- The recruitment process may take up to 4 months. August to December are extremely busy times so please bear that in mind if you wish to co-ordinate your volunteering with term times.
- You will need to be available for a minimum of 4 hours per week, Monday to Friday, 8.30am-5.00pm. We are unable to offer student volunteering at the weekends.
- **There will be a charge of £44.00 for your DBS as stated by the Disclosure and Barring Service for student volunteers using volunteering to enhance their studies/careers.**
- We are able to offer 40 student volunteer places a year so please ensure you complete your application form fully. The personal statement is our first impression of you, so please, include what other volunteering you have done and what hospital volunteering means to you and our patients. Please be advised that due to the volume of applications we receive, interview selection is based on this information.
- All enquiries **MUST** come from you. We are unable to give information to tutors/friends or family unless extra support is needed.
- If you are between 16 and 17 ½ years of age you are unable to volunteer in a clinic or ward area, however you would be eligible for a placement in an office or as part of our meet and greet team.
- We will provide an attendance record to evidence the total number of hours that you have volunteered (should you wish to include this in any application to further education).
- If you need further support, help or reasonable adjustment in applying to become a volunteer due to disability please do not hesitate to contact us.

Finally, we are a busy working Hospital and volunteers are an integral part of the day to day services we offer our patients so we do expect a high level of work ethic and respect from all our volunteers.

