



R&D Archive Chain of Custody Form

Study Identification

Study Name	
R&D Reference No.	
IRAS No.	
REC or EudraCT No.	
Number of boxes for the study	
Destruction Date (provided by Sponsor)	
Box No. (Allocated by R&D after QC check)	
Barcode No.	
Security Tag No.	

Delivery Team

	I confirm that study documentation is complete (including files from supporting departments) and prepared according to instructions in the Research Delivery Team Process Map
Name	
Signature	
Date	

R&D Approval

Name	
Signature	
Date	

Collection by Archive Vault Driver

Name	
Signature	
Date	

One study per box only unless the sponsor is the same then multiple studies may be archived in the same box. Return completed form to rdoffice@nnuh.nhs.uk